Welcome to Saint Benedict School!

We are so happy that you have taken the time to consider joining our St. Benedict family of students, parents, faculty, staff, and parishioners. You will quickly see that our school environment is friendly, supportive, inclusive, and academically strong. Success is measured in many ways. We pride ourselves on our students’ academic success of course, but we are also proud to watch them develop into compassionate and caring individuals. St. Benedict School embraces the Roman Catholic faith through the teachings of Jesus Christ. The combination of a strong learning and spiritual environment helps our students to enjoy a school experience that will support and nurture them throughout their lives.

St. Benedict School eagerly accepts the academic challenge of all the New York State Assessments given to students in grades 3-6. Our performance on these assessments places us as one of the most consistently highest performing schools in Western New York in both public and private institutions.

STREAM (Science, Technology, Religion, Engineering, Arts and Mathematics) is a program that helps our children to use their creativity and imagination in hands-on activities focused on inquiry learning. Children explore a multidisciplinary approach to solving problems using real life applications. Robotics, rocketry, primary engineering experiences, Lego and K’Nex clubs are just a few examples of the approaches used in STREAM.

Academically the school provides the opportunity for students to advance individually. Staring in 6th grade we offer an honors track for ELA, Social Studies, Math and Science. By following this honors track our eighth grade students are eligible to take Honors English, Global Studies, Regents Algebra I and Regents Biology/Living Environment. Those who complete this program may be able to qualify for high school credits upon graduation. Currently all students in our middle school have the option of taking Mandarin Chinese or Spanish for a foreign language. Eighth grade students also take a unique Career Education course that explores career choices and offers them a shadow experience in a profession of their choice.

Students at St. Benedicts can expect:

- Small class sizes
- Individual attention
- Up-to-date classroom technology for learning and instruction
- Academic intervention services for extra help
- After school programming
- Art, band, piano, strings, and chorus

(continue on reverse side)
• A sports program that includes swimming, track, cross country, baseball, softball, volleyball, hockey and lacrosse
• National Jr. Honor Society and a wide array of clubs
• Student government
• Caring and supportive teachers who want every child to succeed

The St. Benedict Parent Home-School Association is a vital part of our school community. Through their support, events such as family bingo, movie night, a father/daughter dance and mother/son ice cream social all help to enrich the student and family experience.

We know that a private Catholic education is an investment in your child’s future. It will be one of the best investments you can possibly make. Thank you for considering our school. We would love to welcome you into the St. Benedict School family!

Sincerely,

Mrs. Laurie Wojtaszczyk
Principal
Dear Parents of Prospective Students to St. Benedict School:

Welcome to St. Benedict School! I am most delighted that you are considering our school to educate your family. We have a great school with a talented principal and a dedicated staff of teachers who provide a high quality Catholic education for our students. All of us at St. Benedict are committed to the development of our students’ spiritual, education, and physical needs.

With the focus on S.T.R.E.A.M. in our curriculum, as well as continuing to offer Mandarin Chinese and Spanish as foreign language options, we provide an excellent educational opportunity.

Established in 1921, Saint Benedict School has educated four generations of young people. We strive to carry on that tradition today by providing the very best for each child.

I welcome you to Saint Benedict School and look forward to being able to meet you in person.

Sincerely,

Reverend Robert M. Mock
Pastor
APPLICATION FOR K-8

Please print clearly

How did you hear about our school? ________________

Household Last Name: ___________________________ Household language: __________

Name of child: ___________________________ Gender: M____ F____

Last First Middle

Child’s address: ___________________________ City: ___________ Zip:____________

Home phone number: ___________________________ Date of birth: ____/____/____

Place of birth: ___________________________ Date entered US

City State Country (If outside the United States)

Ethnicity: ___________________________ (This information is needed to prepare our State Reports.)

Religion: ________________ I am an active member of ____________________ Parish.

Public school district residence of child: ___________________________.

Have you registered with your home school district? _____ Yes _____ No

(You will also need to separately apply for bus service through your home school district by April 1st for the following academic year)

Please circle what grade student is entering: K 1 2 3 4 5 6 7 8

If transferring from another school: Name of School: ___________________________ Phone # __________________

If Kindergarten, name of Daycare/Preschool previously attended: ___________________________.

List all siblings & ages:

1. ___________________________ 3. ___________________________

2. ___________________________ 4. ___________________________

<table>
<thead>
<tr>
<th>Sacraments</th>
<th>Date</th>
<th>Church</th>
<th>City/Town</th>
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<tbody>
<tr>
<td>Baptism</td>
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<td>First Penance</td>
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<tr>
<td>First Eucharist</td>
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</tbody>
</table>

Financial Responsibility will be assumed by: ___________________________

Relation to the student: ___________________________
Home Structure: Both Parents  Mother Only  Father Only  Other (specify) ______

Marital status of parents: Married  Separated  Divorced  Single  Remarried

Does child live with both natural parents? ______  If not, which parent has legal custody? ______

A copy of legal documentation must be provided to the school before the child enters. If there is a step-father or step-mother, give the full name: ____________________________

PLEASE NOTE THAT EACH YEAR WE PROVIDE A SCHOOL DIRECTORY OF ALL STUDENTS. YOUR NAME, ADDRESS, PHONE NUMBER, E-MAIL AND YOUR CHILD’S NAME AND GRADE WILL BE INCLUDED. THIS DIRECTORY IS HELPFUL FOR SECURING PLAY DATES AND SHARING FORGOTTEN HOMEWORK, ETC. THE LIST IS NEVER USED FOR COMMERCIAL PURPOSES AND YOUR INFORMATION WILL NOT BE TRANSFERRED OR SOLD. PLEASE CHECK YOUR PREFERENCE BELOW:

_______ YES, I WOULD LIKE TO BE IN THE SCHOOL DIRECTORY.

_______ NO, I WOULD NOT LIKE TO BE IN THE SCHOOL DIRECTORY

Please print your name(s) exactly the way you want it to appear in the directory. Only one e-mail address can be printed in the directory. *Please indicate which e-mail address you would like in the directory. Please note, most of the office correspondence is sent through e-mail. Please mark which e-mail you would like to have correspondence sent to (at least) one or both parents.

PHOTO-VIDEO RELEASE: I hereby give permission for my son/daughter to be photographed or videotaped at Saint Benedict School. I realize this photo may be published in the newspaper, a magazine, the school website, or other publications/media. The photos/videos may be used for information or education purposes regarding the programs or curriculum at Saint Benedict, in strict accordance with the safeguards and policies in our Handbook. ______ YES   ______ NO

Parent Information

Father: __________________________
E-Mail: __________________________
 _____ Directory  _____ Correspondence
Religion: __________________________
Occupation: __________________________
Place of employment: __________________________
Business phone: __________________________
Cell phone: __________________________
Home address: __________________________
(if different than student)

Mother: __________________________
(please include maiden name)
E-Mail: __________________________
 _____ Directory  _____ Correspondence
Religion: __________________________
Occupation: __________________________
Place of employment: __________________________
Business phone: __________________________
Cell phone: __________________________
Home address: __________________________
(if different than student)

Describe any illnesses, diseases, physical and/or learning disability, IEP or 504 (please provide copies) or psychological treatment which may have or may affect your child’s general health, school work, or participation:

__________________________________________________________

Alumni Information

Please indicate if either parent is an alumnus of St. Benedict. Please include maiden name.

Name: __________________________  Class of: _________

Name: __________________________  Class of: _________
St. Benedict School Tuition Rates
2018-19 School Year
K through 8th Grade

Registration fee $125.00 per family is paid in full at the time the registration forms are completed. Registration fee secures your place in class and is non-refundable. Returning families must re-register by April 1, 2018. After April 1, 2018 registration fee is $175.00

(K-8) NON-PARISHIONER RATE - Tuition for each child $4,945.00
Technology Fee $100.00 (1st child, $75 for each add’l child)

(K-8) PARISHIONER RATE – Active Parishioners benefit from a discounted tuition rate. Families qualify for a Parishioner rate if they are actively sharing time, talent and/or treasure, and regularly attending weekend liturgy.

Tuition for first child ............................................. $3,660.00
Technology Fee .................................................. $100.00

Each Additional child ........................................... $3,055.00
Technology Fee .................................................. $75.00

ST. BENEDICT PARISH AND SCHOOL FUNDRAISERS SUBSIDIZE ALL OF OUR STUDENT'S TUITION COSTS. THE ACTUAL COST OF EDUCATION FOR A STUDENT IN 2018-19 IS $6,700. WE ARE GREATLY APPRECIATIVE OF OUR PARISH’S SUPPORT AND ALL OF THE PARENTS AND VOLUNTEERS WHO HELP TO MAKE OUR SCHOOL’S TUITION MORE AFFORDABLE TO THOSE SEEKING A QUALITY CATHOLIC EDUCATION. ST. BENEDICT PARISH GENEROUSLY PROVIDES $100,000 TOWARDS OUR SCHOOL’S BUDGET.

Additional Information:
- Each (K-8) family is required to sell 15 Dare-to-Dream fundraising tickets. Participation in this fundraiser is mandatory. All proceeds from this event go toward the cost of educating your child.
- Tuition is discounted the amount of our monthly processing fee ($40) if you pay in full by August 7, 2018.
- All registered families not paying the full tuition by August 7th must enroll in our E-Tuition payment system. E-Tuition is an electronic payment system automatically transferring monthly tuition payments from your checking or savings account to St. Benedict’s. The first E-Tuition payment is made Tuesday, August 15, 2018.

Financial Assistance: St. Benedict’s School provides tuition assistance to families based on financial need. We continue to operate under the belief that no child should be denied a Catholic education for financial reasons. If your family has financial assistance needs, please contact Principal Mrs. Laurie Wojtaszczyk, (835-2518) to obtain financial aid applications. Application to Bison Fund Program is necessary before applying for financial aid direct from St. Benedict School.
January 2018

Dear St. Benedict Parents & Prospective Parents:

Over the last several months the School Finance Committee, The Board of Education, and the Parish Trustees have been crafting the budget for the 2018-2019 school year. Each year, they work to ensure that during Catholic Schools Week everyone will know the tuition for the coming year as a part of the registration process.

All of the members of these groups are volunteers and in many cases parents of our school. They are sensitive to keeping tuition affordable but at the same time mindful of the need to make our school affordable to the parish. St. Benedict Parish will continue to contribute $100,000 next year to subsidize the school budget. Like many Catholic parishes that are aging, the contributions continue to diminish making each year more difficult to subsidize the school. It would be so helpful for our school families to participate in the life of the parish by attending Mass regularly and contributing to the parish.

During the budget deliberations there were extensive discussions on how to continue to improve the school facility as well as the technology program for our students. This year we were able to replace the non-functioning PA system, install phones in every classroom, paint the school stage walls, install a few more whiteboards in the classrooms, and provide 1:1 student laptops for all 6th through 8th graders to use during the school day. Next year's budget continues to include funding for additional inventory so that over the next few years you will see laptops and iPads available for every student K-8.

Due to the increase in school enrollment and controlled spending, it was possible to offer a 3% tuition increase next year. The technology fee will remain the same. This fee will be used to purchase hardware and to help defray the cost of services and infrastructure necessary to run the computer system. The technology fee is for students in K-8 and will be $100 for the first student in a family and $75 for each subsequent student family member.

Attached to this letter is the tuition and fee schedule for 2018-2019.

Thank you, for your continued support.

Sincerely,

Mrs. Laurie Wojtaszczyk
Principal
A private scholarship fund providing tuition assistance for low-income families in the 8 counties of Western New York who want to enroll their children in private schools.

**BISON Scholarship Quick Facts:**
- Average scholarship $1,300
- Max scholarship $2,100
- Currently BISON has over 1,800 scholars in 70 different private elementary schools in Western New York.
- Each family must contribute toward their child's private education.

**step one**
Complete a pre-application online at bisonfund.com between January 1 - February 28. If you have any questions, you can call BISON at (716) 854-0869 ext. 1.

**step two**
Watch for notification after the BISON Lottery is held in March. Winners are notified by email and waitlisted families are also notified.

**step three**
If selected, complete the full application online. Enroll your child(ren) in the school of their choice and ask the school to complete the School Commitment Form.

**step four**
Once all the steps are completed, BISON will notify you of your scholarship amount. Watch for notices to annually renew your BISON Scholarship in February.

**BISON Contact Information:**
Cindy McDonald, Program Director (program questions) | (716) 854-0869 ext. 1 | cmcdonald@bisonfund.com
Amy Popadick, Executive Director (fundraising questions) | (716) 854-0869 ext. 3 | apopadick@bisonfund.com
Who qualifies for a BISON Scholarship?
Residents of the 8 counties of WNY with children entering K-3rd grade with a total family income within the eligibility scale (details online). You may only apply for your biological or legal guardian children.

How do new families apply?
New families must complete a Pre-Application Form electronically (online) on our website at www.bisonfund.com. The new family deadline is February 28, 2018. Preference is NOT given to early applications; however, you must apply by 2/28 to be considered for the lottery. Families applying after the February 28th deadline will be placed on our waitlist.

How are BISON scholarship recipients chosen?
Scholarships are awarded using a lottery from all submitted Pre-Application Forms in March 2018. Lottery winners will receive an email with a link directing them to complete a full application in order to receive the scholarship.

How do I know if I won the lottery?
All applicants will be notified of lottery results by email in March 2018.

I received a Scholarship award email ... now what?
In your award email, there will be a link that will take you where you need to go to complete your Full Application. Click on the link and follow the application steps. The deadline to complete the application is April 30, 2018. Please be sure to include all your income sources including your Federal 1040 tax return, child support, business income, public assistance, food stamps, Social Security income, unemployment insurance, worker’s compensation and financial assistance from family & friends. Select your school (a complete list can be found on our website) and contact the school to complete the School Commitment Form. After receipt of all the required documents, your scholarship will be calculated based on your household size and income, as well as tuition amount. You must requalify annually to continue with BISON.

I received an email that I’m on a waitlist ... now what?
Unfortunately, there are always more applicants than available funding. We keep waitlist names for the academic year hoping that additional funding becomes available. If you are not taken off the waitlist, you will need to resubmit a Pre-Application next year to be considered.

Why do families have to pay part of the tuition?
One key component of educational success is parental involvement. Making a financial sacrifice is a strong incentive to becoming and remaining involved. BISON scholarships are a hand-up, not a hand-out. BISON families are required to pay a minimum of $500 each year.

What if I am not satisfied with my child’s school?
You are free to transfer your student to another private school. Your scholarship will transfer with you unless you are delinquent with tuition payments or a child is asked to leave. Contact the BISON Fund office if you decide to transfer and we will walk you through the next steps.

Can the scholarship be used for Pre-K or High School?
No. Children must be at least 5 years old by 12/21/18 and entering kindergarten through 8th grade to be eligible for a BISON scholarship.
Dear Parent(s),

We are continuing the electronic tuition collection program for the 2018-19 school year. Everyone is required to fill out a new Tuition Authorization Form. Enclosed with this letter is the Tuition Authorization form.

**Highlights of the 2018-19 tuition program**  
*(See the back for more details.)*

☑️ All families must fill out and sign the Tuition Authorization Form.
☑️ There are two choices for tuition payment. *(There are no exceptions.)*
  - Payment in full by August 7th. (Payment in full will receive a $40.00 discount)
  - Payments monthly by electronic transfer from a checking/savings account.
☑️ The Electronic Transfer option will be begin on August 15th. See the back for more information.
☑️ Student(s) will not be allowed in the school without a completed form.

Here is the timeline for the 2018-19 tuition program:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Feb 28</td>
<td>Bison Fund financial aid application due for families new to Bison.</td>
</tr>
<tr>
<td>April 1</td>
<td>Bison Fund requalification deadline for current Bison families.</td>
</tr>
<tr>
<td>April 1</td>
<td>Deadline for all returning families to register at $125. The registration fee after April 1st for any returning family will be $175. <em>(Required registration forms include Application, Tuition Authorization, Emergency Contact, and Registration Fee.)</em></td>
</tr>
<tr>
<td>June 30</td>
<td>Financial aid forms for St. Benedict Scholarship are due. <em>(Bison Fund application is a prerequisite.)</em></td>
</tr>
<tr>
<td>July 31</td>
<td>Tuition bills are sent to all families with the amount owed for families who pay in full or with an electronic payment schedule for families choosing to pay monthly.</td>
</tr>
<tr>
<td>August 7</td>
<td>Payment in full is due. <em>($40 discount to families who pay in full by August 7th.)</em></td>
</tr>
<tr>
<td>August 15</td>
<td>First scheduled electronic payment. Payments will be deducted on the 15th of every month for 10 months.</td>
</tr>
<tr>
<td>May 15</td>
<td>Families who do not sell the required number of Dare to Dream tickets will be billed for the unsold amount.</td>
</tr>
</tbody>
</table>

Our E-Tuition program was very successful last year. Our delinquency was very low. It is important that we collect tuition in a timely manner in order to maintain the financial stability of our school. Any question regarding the program should be directed to Scott Clare at the rectory (834-1041).

*Thank you in advance for your cooperation.*
ELECTRONIC TRANSFER PROGRAM

1. Tuition payments will be divided over 10 months – August through May.
2. All payments will be withdrawn from a checking/savings account on the 15th of the month. When the 15th falls on a weekend, the transfer will occur on the following Monday.
3. In the event of insufficient funds a second transfer will be attempted on the 30th of the month.
4. In the event of a rejected transfer because of insufficient funds, all fees will be the responsibility of the school family. Fees will be added to the next scheduled transfer.
5. In the event of exceptional circumstances, requests for blocking of payment must be submitted by the 10th of the month.
6. Students entering during the school year will have their tuition payments prorated for the remaining months of the school year.
7. Students leaving the school will be responsible for the tuition for the remainder of the month in which they are leaving.
St. Benedict School
Tuition Authorization Form

First Student Name Last

Second Student Name Last

Third Student Name Last

Fourth Student Name Last

Payee Name Last

Payee Address

City

State

Zip

Payee Email address

Payee Phone home

Phone work

Tuition Payment Choices: Please check one

☐ Payment in full by August 7th

☐ Electronic Funds Transfer (EFT) monthly beginning August 15th and ending May 15th.
   (10 payments)

If you choose Electronic Funds Transfer (EFT), please fill out the boxes below.

Please debit my contribution from my (check one):

☐ Checking Account (attach a voided check)

☐ Savings Account (contact your financial institution for Routing #)

Routing Number:

Valid Routing # must start with 0, 1, 2, or 3

Account Number:

**EFT AGREEMENT**

I authorize the Church of St. Benedict and Evans Bancorp to process debit entries to my account. I understand that this authority will remain in effect for until I provide reasonable notification to terminate the authorization.

Authorized Signature: ___________________________ Date: ____________________

**PLEASE ATTACH A VOIED CHECK TO THIS PAGE.**

(No check is needed if you are using the same account as last year or same account as Registration Fee.)

Please read the sign the back of the form.
Additional Tuition Information

1. If a family chooses EFT for payment, all bank fees associated with rejected transfers for insufficient funds will be the responsibility of the school family.

2. In the event of an electronic funds transfer rejection on the 15th of the month, there will be a second attempt to transfer the funds on the 30th of the month. If that transfer is rejected, there will be a late fee of $20.00 assessed for that amount to the account.

3. All families are responsible for the sale of 15 Dare to Dream fundraiser tickets. Any unsold tickets will be added to the tuition payment beginning in the month of May.

4. Continuous delinquency on tuition payment may result in removal of the student(s) from the school.

5. Families who enter the school during the school year will have their tuition payments prorated based on the remaining months in the school year.

6. Families who leave the school during the school year will receive a prorated refund for any tuition paid in advance.

7. Registration and Technology fees are non-refundable.

Acknowledgement

We agree as a condition of sending our children to St. Benedict School to pay the tuition as indicated on this form. We understand that the payment is due in full according to the terms and conditions of the tuition program unless alternative financial arrangements are agreed upon with the parish administration. We also understand that costs incurred as a result of non-payment will be collected in addition to the stated tuition amount.

Parent signature: ___________________________ Date __________

Parent signature: ___________________________ Date __________

Faith ♦ Family ♦ Future
Bus Information Form

Please fill out this form if your child(ren) in grades Kindergarten through 8th will need to take a district school bus to and/or from school.

Reminders:

- You must register your children in the school district in which they reside. (This is typically done when entering Kindergarten or moving into the district)
- The deadline for transportation applications is April 1, 2018 for the 2018-19 school year. The application must be filed every year. Applications will NOT be mailed out. Applications can be found on your home school district’s website.
- You must follow your home school district’s transportation procedures and policies.

Parent Name: __________________________________________

Home School District: __________________________________________

Pick Up Address: __________________________________________

Drop Off Address: __________________________________________

CHECK BOX IF THE SAME AS PICK UP ADDRESS □

Schedule:

□ AM only
□ PM only
□ AM and PM
□ MON □ TUES □ WED □ THUR □ FRI

Names of children who will ride the bus:

1. ____________________________________________ Grade: ____________
2. ____________________________________________ Grade: ____________
3. ____________________________________________ Grade: ____________
4. ____________________________________________ Grade: ____________
5. ____________________________________________ Grade: ____________
6. ____________________________________________ Grade: ____________
STUDENT HEALTH AND EMERGENCY DISMISSAL DATA

The information on this form will be used in the event your child/children need to be dismissed early from school. It is very important that you answer the questions carefully. If any of this information changes, you must be sure to have this form updated immediately. Please remember there are many parents to contact. Select people and phone numbers that you are fairly certain will be reachable. We will start with the parents.

<table>
<thead>
<tr>
<th>Student’s Last Name</th>
<th>First</th>
<th>Grade</th>
<th>DOB</th>
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</table>

ADDRESS______________________________________________  CITY___________  ZIP___________

E-Mail Address: _______________________________________

Student resides with:  Mother ___  Father ___  Both ___  Other ___

HOME PHONE: _____________________________

EMERGENCY NUMBERS:
Mother’s Full Name__________________________________  Cell/Pager_____________
Mother’s Place of Employment_________________________  Work Number___________
Father’s Full Name__________________________________  Cell Phone_____________
Father’s Place of Employment_________________________  Work Number___________

Does your child usually take a bus home? _______  If yes, what school district do you live in?___________
Child’s bus number to school_______________________  bus number school to home_____________________

Please list the name and phone number of whom you want contacted to pick up your child in the event your child is dismissed early from school and we are unable to reach you.

1. Name______________ home phone________  work phone________  cell/pager_________
   Relationship:_________________________________________

2. Name______________ home phone________  work phone________  cell/pager_________
   Relationship:_________________________________________

3. Name______________ home phone________  work phone________  cell/pager_________
   Relationship:_________________________________________

**Identification must be shown by anyone picking up a child.
Please sign below that you agree with the procedure outlined above.

I/We give permission for my child to be dismissed in the manner indicated above.

________________________  ______________________  _____________
Father/Guardian             Mother/Guardian            Date

(over)
Physician’s Name/Group: ___________________________ Phone No. ________________

Dentist’s Name/Group: ___________________________ Phone No. ________________

Hospital: ____________________________________ Phone No. ________________

**Physical Health Assessments & Immunization Records must be faxed to 834-4932, by 1st day of School.

Part I: TO GRANT PERMISSION:
In the event reasonable attempts to contact me have been unsuccessful, I hereby give my consent for:

1. The administration of any treatment deemed necessary, or in the event the designated preferred practitioner is not available, by another licensed physician or dentist.
2. The transfer of my child to the above hospital, or any hospital reasonably accessible. I also agree that in case of injury to my child requiring medical attention that my accident and hospitalization coverage from (name of insurance company) ________________________________ will be used to pay any expenses connected with the injury.

PERTINENT MEDICAL FACTS: (allergies, physical impairments, etc.) ________________________________

Parent/Guardian ____________________________ Date ________________

Part II: REFUSAL TO CONSENT: (only if you do not agree to Part I)

I do not give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the school authorities to ________________________________

Parent/Guardian ____________________________ Date ________________

Revised 01/22/2018