Welcome to Saint Benedict School!

We are so happy that you have taken the time to consider joining our St. Benedict family of students, parents, faculty, staff, and parishioners. You will quickly see that our school environment is friendly, supportive, inclusive, and academically strong. Success is measured in many ways. We pride ourselves on our students’ academic success of course, but we are also proud to watch them develop into compassionate and caring individuals. St. Benedict School embraces the Roman Catholic faith through the teachings of Jesus Christ. The combination of a strong learning and spiritual environment helps our students to enjoy a school experience that will support and nurture them throughout their lives.

St. Benedict School eagerly accepts the academic challenge of all the New York State Assessments given to students in grades 3-6. Our performance on these assessments places us as one of the most consistently highest performing schools in Western New York in both public and private institutions.

STREAM (Science, Technology, Religion, Engineering, Arts and Mathematics) is a program that helps our children to use their creativity and imagination in hands-on activities focused on inquiry learning. Children explore a multidisciplinary approach to solving problems using real life applications. Robotics, rocketry, primary engineering experiences, Lego and K’Nex clubs are just a few examples of the approaches used in STREAM.

Academically the school provides the opportunity for students to advance individually. Starting in 6th grade we offer an honors track for ELA, Social Studies, Math and Science. By following this honors track our eighth grade students are eligible to take Honors English, Global Studies, Regents Algebra I and Regents Biology/Living Environment. Those who complete this program may be able to qualify for high school credits upon graduation. Currently all students in our middle school have the option of taking Mandarin Chinese or Spanish for a foreign language. Eighth grade students also take a unique Career Education course that explores career choices and offers them a shadow experience in a profession of their choice.

Students at St. Benedicts can expect:

- Small class sizes
- Individual attention
- Up-to-date classroom technology for learning and instruction
- Academic intervention services for extra help
- After school programming
- Art, band, piano, strings, and chorus

(continue on reverse side)
• A sports program that includes swimming, track, cross country, baseball, softball, volleyball, hockey and lacrosse
• National Jr. Honor Society and a wide array of clubs
• Student government
• Caring and supportive teachers who want every child to succeed

The St. Benedict Parent Home-School Association is a vital part of our school community. Through their support, events such as family bingo, movie night, a father/daughter dance and mother/son ice cream social all help to enrich the student and family experience.

We know that a private Catholic education is an investment in your child’s future. It will be one of the best investments you can possibly make. Thank you for considering our school. We would love to welcome you into the St. Benedict School family!

Sincerely,

Mrs. Laurie Wojtaszczyk
Principal
Dear Parents of Prospective Students to St. Benedict School:

Welcome to St. Benedict School! I am most delighted that you are considering our school to educate your family. We have a great school with a talented principal and a dedicated staff of teachers who provide a high quality Catholic education for our students. All of us at St. Benedict are committed to the development of our students’ spiritual, education, and physical needs.

With the focus on S.T.R.E.A.M. in our curriculum, as well as continuing to offer Mandarin Chinese and Spanish as foreign language options, we provide an excellent educational opportunity.

Established in 1921, Saint Benedict School has educated four generations of young people. We strive to carry on that tradition today by providing the very best for each child.

I welcome you to Saint Benedict School and look forward to being able to meet you in person.

Sincerely,

Reverend Robert M. Mock
Pastor
St. Benedict School
4 Year Old Program

Enroll now for preschool
We are delighted that you have taken the time to learn more about our preschool. This is the parent involvement we wish to encourage, in order to foster a true partnership between our families and our school community. In particular, we hope that this first year within our school community will be a happy and exciting experience for both you and your child.

Beginning preschool is, as you know, an important step in your child’s life. Every child is different. Every child is special, with special needs, special interests and special characteristics. Your child is important to you, and important to us, and we need to work together to help him or her to grow, learn and develop, both as an individual and as a member of our school community.

We believe that parents are the primary educators of their children and it is our task to work in union with you to help our children to be nurtured and continue to develop to their full potential during their time with us.

We hope this handbook will help you and your child to adjust readily and happily at this important time.

Our Philosophy for Preschool
We Believe

✓ children should be valued as individuals
✓ children need to feel safe and supported
✓ PLAYING and TALKING are the ways in which young children learn about themselves and the world around them
✓ all learning should be meaningful and fun
✓ children should be actively involved in learning
✓ children learn through hands-on experiences
✓ children learn through taking risks, making mistakes and celebrating successes
✓ what children CAN DO rather than what children cannot do are the starting points in their learning
✓ learning should cater to the needs and interests of individuals
✓ the process of learning is more important than the end product
✓ children develop their spiritual, social, emotional, physical and cognitive skills at differing rates
✓ children need to develop a sense of responsibility for their own learning
✓ children who are encouraged to think for themselves are more likely to act independently
✓ children learn from everything that happens to them and do not naturally separate their learning into subjects
✓ parents are the first educators of children and have a vital part to play in the establishment of their child’s learning environment
Our Goals for Preschool

- To foster the development of a healthy self-image which will assist the children in regarding themselves as children of God, people who are important, good friends, good learners and eager participants in preschool and whole school activities
- To ensure that each child in our care feels safe, secure and loved
- To help each child develop an active curiosity about the world and an enthusiasm for learning based on his or her own personal satisfaction and involvement
- To build fundamental skills and acquire new information and knowledge
- To enable children to be expressive and creative through the use of language, physical activity, play materials, art and music
- To develop the "whole" child—socially, emotionally, spiritually, cognitively and physically
- To ensure that parents and teachers work together in the best interests of the individual child

All children attending St. Benedict School must be independently bathroom trained. We also encourage dressing them in clothing that permits them to use the restroom independently. (Avoiding complicated clothing, belts, suspenders, etc.)

Parent Information

Arrival and Departure

Arrive through the back door of the school between 7:40a.m. – 8:00a.m. Every child must be accompanied by an adult into the classroom each morning to assist them as they hang up their belongings and hand in anything that is due that day, though as the year progresses, children are expected to take care of their own belongings.

School will begin at 8:00am. Please be on time. Children often feel uncomfortable when they come in late. If your child is not going to attend, please call to let staff know. A contact number will be given out when enrolled.

Teachers will escort half day students to dismissal before lunch at 11:15 am and full day students at 2:45 pm. Half day students are dismissed at the Eggert door, full day students are dismissed from the Westfield doors. Our staff is hired to provide care services for a specific number of hours each day. It is important for parents to pick up their children at a designated time daily. If you find that you are going to be detained, please notify the school immediately so that we can assure your child that he/she has not been forgotten. Your child will then be taken up to the after school room where you will be charged for extended care.

Emergency Release Forms

At the beginning of the year parents will be asked to fill out an Emergency Release Form. These need to be filled out and returned for dismissal purposes. Children will be released to only to those who are designated on the Emergency Release Form. Children cannot be released to individuals under the age of 18. When someone other than the parent is to pick up a child, he or she will be asked to provide identification.
Curriculum

The curriculum at St. Benedict's is grouped in themes. We incorporate language arts, science, social studies, math and religion. The purpose of the curriculum is to bring your child to a better understanding of themselves in relation to God and to the world in which we live.

Literacy: Literacy in these years starts the development of reading and writing. Through literacy, your child will learn comprehension of words and reading strategies. Your child will also learn to make predictions and retell stories. Early literacy will help the child understand the conventions and functions of print. Goals of early literacy are to:

- Learn the alphabet and letter sounds
- Aid in the development of oral language,
- Enhance book awareness,
- Promote different types of literature,
- Foster an awareness of the connections between the spoken word and the written word.

Math: At the Pre-Kindergarten level, math is taught using manipulatives and through the use of art, music, and play. Math goals at this level are to identify numbers and count objects, encourage the use of mathematical concepts, to aid in the development of representational thought, to encourage the use of patterns, to promote measurement, and to encourage the use of reasoning skills. Other skills introduced are rational counting, one to one correspondence, sorting, classifying, sequencing, and size and shape awareness.

Motor Skills: Improving pencil grip/strength, learning to cut, etc.

Play: Play carries out an extremely important role in your child's learning and development. During play your child will learn communication, listening, awareness of change, social roles, risk taking, empathy, cooperation and respect for others. St. Benedict’s Pre-Kindergarten program incorporates centers which allows for play-based learning.

Science: Science at the Pre-Kindergarten level is used to encourage natural curiosity and the use of reasoning skills. Science is hands on and allows your child to try new experiments. Skills taught in science are: properties, change, textures, measurement, cause and effect, classifying, collecting, observing and problem solving. These skills will be taught and reinforced with the following subjects: senses, weather, germs, foods, safety, and parts of body, water, animals and more.

Social sciences at this level are taught to help your child learn social and cognitive aspects of the world around him or her. Socially, your child will learn such concepts as cooperation, negotiation, and diversity through traditions and celebrations.

Religion: The Pre-Kindergarten religion curriculum is an overall introduction to God's creation, the church, holidays, and more. Children are also taught basic prayers.

Discipline Policy

Preventive Measures to Produce Acceptable Behavior: In order to maintain a happy, healthy, disciplined environment, the children are taught the importance of safety, care of property, good habits, rules of conduct and consideration and respect for others. Constructive methods of discipline are used to maintain group control.
and handle individual behavior. Our main focus on discipline (defined as teaching or training) is preventative in nature, as we aim to build self-discipline in the child.

Constructive Measures to Extinguish Unacceptable Behavior: When a child exhibits unacceptable behavior or attitudes, he/she is instructed as to what is wrong and then directed to a positive alternative approach/behavior. Along with these new attitudes and behaviors, the child is guided in the direction of self-discipline by encouraging him/her to make as many decisions as possible within limits. We use a green/yellow/red stoplight behavior system in class to help children monitor their own progress throughout the day.

Outdoor Play Activities

Outdoor play is important to young children. Your children will spend time outside most days (weather and temperature permitting!) Please make sure that your child wears adequate clothing for all types of weather.

Specials
Art – Once a week
Music – Twice a week
Phys Ed – Twice a week
Library – Once a week
Technology – Once a week

Rest-Time

Students will rest for 45 minutes each day. This is required for all full-day students in pre-school. Children will be asked to lie quietly so that others may sleep if they wish. (We all need a little downtime!) Children may bring a towel or blanket and a small stuffed animal if they wish. Please refrain from bringing in action figures, Barbie dolls or other toys that may distract the children during this time. All nap items should be labeled and sent in on the first day of school.

There are a number of ways you can assist us in providing your child with the best possible education at preschool:

✔ Supporting and encouraging your child to develop a positive sense of self-worth
✔ Discussing any problems or worries directly with the teacher
✔ Support the Home School Association
✔ Reading the newsletters and emails

Our preschool aims to provide a program and environment that will assist the children begin to make a smooth transition from the naturalistic learning environment of the home to the more formal learning environment of the later years of primary school.
Parents are encouraged to participate in their child’s learning at preschool. To do this effectively, it is important that the parents understand the educational objectives being pursued for their children.

**DON’T BE LEFT IN THE DARK!**

- READ SCHOOL EMAILS AND NEWSLETTERS
- ASK QUESTIONS
- READ THE PARENT INFORMATION BOARD

**What makes our preschool program at St. Benedict’s different from other preschool programs?**

St. Benedict’s Preschool Program is one of those programs that provide an affordable preschool curriculum. That’s because it’s a program that really does have the best interests of your child in mind. We want to make sure that there’s still money left over after preschool to give your child a good elementary, high school and college education. And despite being affordable, the preschool curriculum is one which also prepares the child educationally for those future years of schooling.

It is our hope that we can develop in each child a positive self-image and a love of learning and going to school. In our 3 year old program as well as our 4 year old program we provide many activities to do just that. Each activity that is presented to the children is a result of much planning. Children like to be actively involved. When more than one sense is used in teaching a task, learning is greatly improved.

Here at Saint Benedict’s it is our commitment to children and their families that has earned us an outstanding reputation as leaders in education.

The 4-year-old program emphasizes kindergarten readiness and exploration. This program is designed to expand on the skills established in our 3-year-old program including socialization, independence, and group participation, and to prepare students for future elementary school experiences. Our engaging educational atmosphere is rich with discovery and possibility. Our goal is to encourage and challenge our students to become independent, enthusiastic learners.

We use a variety of instructional methods and developmentally appropriate activities to meet the varying cognitive, social and emotional needs of each individual child. To help prepare our students for upcoming kindergarten experiences, language and literacy activities further emphasize letter/sound relationships and are designed to promote reading readiness and encourage self-expression. As fine motor skills develop, art activities can be more complex. Quantitative, comparative, and more detailed concepts are introduced as students demonstrate increased memory and attention skills in the 4year-old program.

Our program is Monday through Friday from 8:00am - 2:45pm, with the option of a half day program that ends at 11:15am.
APPLICATION FOR 4 Year Old Program

Please print clearly

How did you hear about our school? __________________________

Household Last Name: __________________________

Name of child: __________________________

Last First Middle

Child’s address: __________________________ City: __________ Zip: __________

Home phone number: __________________________ Date of birth: ___/___/____

Place of birth: __________________________ Gender: M ____ F ___

Ethnicity: __________________________ (This information is needed to prepare our State Reports.)

Religion: __________________________ I am an active member of _______________________ Parish.

Public school district residence of child: __________________________

Name of Daycare/Preschool previously attended: __________________________

Please circle choice: ½ Days or Full Days (All 4 Year Old Students attend Mon. – Fri.)

List all siblings & ages:

1. __________________________ 3. __________________________
2. __________________________ 4. __________________________

Describe any illnesses, diseases, physical and/or learning disability, IEP or 504 (please provide copies) or psychological treatment which may have or may affect your child’s general health, school work, or participation:

________________________________________________________________________

* An immunization record and current physical is due on or before the first day of school.

<table>
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<tr>
<th>Baptism Date</th>
<th>Church</th>
<th>City/Town</th>
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Financial responsibility will be assumed by: __________________________

Relation to the student: __________________________
Home structure: Both Parents  Mother Only  Father Only  Other (specify) ______________

Marital status of parents: Married  Separated  Divorced  Single  Remarried

Does child live with both natural parents? _____ If not, which parent has legal custody? _____

A copy of legal documentation must be provided to the school before the child enters.
If there is a step-father or step-mother, give the full name: ____________________________

PLEASE NOTE THAT EACH YEAR WE PROVIDE A SCHOOL DIRECTORY OF ALL STUDENTS. YOUR NAME, ADDRESS, PHONE NUMBER, E-MAIL AND YOUR CHILD'S NAME AND GRADE WILL BE INCLUDED. THIS DIRECTORY IS HELPFUL FOR SECURING PLAY DATES AND SHARING FORGOTTEN HOMEWORK, ETC. THE LIST IS NEVER USED FOR COMMERCIAL PURPOSES AND YOUR INFORMATION WILL NOT BE TRANSFERRED OR SOLD. PLEASE CHECK YOUR PREFERENCE BELOW:

_____ YES, I WOULD LIKE TO BE IN THE SCHOOL DIRECTORY.
_____ NO, I WOULD NOT LIKE TO BE IN THE SCHOOL DIRECTORY.

Please print your name(s) exactly the way you want it to appear in the directory. Only one e-mail address can be printed in the directory. *Please indicate which e-mail address you would like in the directory. Please note, most of the office correspondence is sent through e-mail. Please mark which e-mail you would like to have correspondence sent to (at least) one or both parents.

PHOTO-VIDEO RELEASE: I hereby give permission for my son/daughter to be photographed or videotaped at Saint Benedict School. I realize this photo may be published in the newspaper, a magazine, the school website, or other publications/media. The photos/videos may be used for information or education purposes regarding the programs or curriculum at Saint Benedict, in strict accordance with the safeguards and policies in our Handbook. _____ YES _____ NO

Parent Information

Father: ____________________________
E-Mail: ____________________________
_____ Directory  _____ Correspondence

Religion: _______________________
Occupation: _______________________
Place of employment: _____________
Business phone: _________________
Cell phone: _______________________
Home address: ____________________
(if different than student)

Parent Information

Mother: __________________________ (please include maiden name)
E-Mail: __________________________
_____ Directory  _____ Correspondence

Religion: _______________________
Occupation: _______________________
Place of employment: _____________
Business phone: _________________
Cell phone: _______________________
Home address: ____________________
(if different than student)

Alumni Information

Please indicate if either parent is an alumnus of St. Benedict. Please include maiden name.

Name: ______________________________ Class of: __________
Name: ______________________________ Class of: __________
St. Benedict School Tuition Rates
2018-19 School Year
PreK-3 and PreK-4

Registration fee $125.00 per family is paid in full at the time the registration forms are completed. Registration fee secures your place in class and is non-refundable. Returning families must re-register by April 1, 2018. After April 1, 2018 registration fee is $175.00.

**PreK-4 Program**

**Tuition Rates:**
- Full Days (Monday-Friday) $4,935
- ½ Days (Monday-Friday) $3,330

**PreK-3 Program**

**Tuition Rates:**
- Full Days (Monday-Friday) $5,360
- Full Days (Mon.-Wed.-Fri.) $3,215
- Full Days (Tuesday & Thursday) $2,165

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<tr>
<th>½ Days (Monday-Friday)</th>
<th>$4,100</th>
<th>½ Days (Mon.-Wed.-Fri.)</th>
<th>$2,475</th>
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<tr>
<td>½ Days (Tue. &amp; Th.)</td>
<td>$1,650</td>
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*ST. BENEDICT PARISH AND SCHOOL FUNDRAISERS SUBSIDIZE ALL OF OUR STUDENT'S TUITION COSTS. THE ACTUAL COST OF EDUCATION FOR A STUDENT IN 2018-19 IS $6,700. WE ARE GREATLY APPRECIATIVE OF OUR PARISH'S SUPPORT AND ALL OF THE PARENTS AND VOLUNTEERS WHO HELP TO MAKE OUR SCHOOL'S TUITION MORE AFFORDABLE TO THOSE SEEKING A QUALITY CATHOLIC EDUCATION. ST. BENEDICT PARISH GENEROUSLY PROVIDES $100,000 TOWARDS OUR SCHOOL'S BUDGET.*

**Additional Information:**

- Each (Pre-K) family is asked to sell 5 Dare-to-Dream fundraising tickets. All proceeds from this event go toward the cost of educating your child.

- Tuition is discounted the amount of our monthly processing fee ($40) if you pay in full by August 7, 2018.

- All registered families not paying the full tuition by August 7th must enroll in our E-Tuition payment system. E-Tuition is an electronic payment system automatically transferring monthly tuition payments from your checking or savings account to St. Benedict’s. The first E-Tuition payment is made Wednesday, August 15, 2018.

**Financial Assistance:** St. Benedict's School provides tuition assistance to families based on financial need. We continue to operate under the belief that no child should be denied a Catholic education for financial reasons. If your family has financial assistance needs, please contact Principal Mrs. Laurie Wojtaszczyk, (835-2518) to obtain financial aid applications.
Dear Parent(s),

We are continuing the electronic tuition collection program for the 2018-19 school year. Everyone is required to fill out a new Tuition Authorization Form. Enclosed with this letter is the Tuition Authorization form.

### Highlights of the 2018-19 tuition program
(See the back for more details.)

- All families must fill out and sign the Tuition Authorization Form.
- There are two choices for tuition payment. *(There are no exceptions.)*
  - Payment in full by August 7th. (Payment in full will receive a $40.00 discount)
  - Payments monthly by electronic transfer from a checking/savings account.
- The Electronic Transfer option will be begin on August 15th. See the back for more information.
- Student(s) will not be allowed in the school without a completed form.

Here is the timeline for the 2018-19 tuition program:

- **Feb 28**  Bison Fund financial aid application due for families new to Bison.
- **April 1**  Bison Fund requalification deadline for current Bison families.
- **April 1**  Deadline for all returning families to register at $125. The registration fee after April 1st for any returning family will be $175. (Required registration forms include Application, Tuition Authorization, Emergency Contact, and Registration Fee.)
- **June 30**  Financial aid forms for St. Benedict Scholarship are due. (Bison Fund application is a prerequisite.)
- **July 31**  Tuition bills are sent to all families with the amount owed for families who pay in full or with an electronic payment schedule for families choosing to pay monthly.
- **August 7**  Payment in full is due. ($40 discount to families who pay in full by August 7th.)
- **August 15**  First scheduled electronic payment. Payments will be deducted on the 15th of every month for 10 months.
- **May 15**  Families who do not sell the required number of Dace to Dream tickets will be billed for the unsold amount.

Our E-Tuition program was very successful last year. Our delinquency was very low. It is important that we collect tuition in a timely manner in order to maintain the financial stability of our school. Any question regarding the program should be directed to Scott Clare at the rectory (834-1041).

*Thank you in advance for your cooperation.*
ELECTRONIC TRANSFER PROGRAM

1. Tuition payments will be divided over 10 months – August through May.

2. All payments will be withdrawn from a checking/savings account on the 15th of the month. When the 15th falls on a weekend, the transfer will occur on the following Monday.

3. In the event of insufficient funds a second transfer will be attempted on the 30th of the month.

4. In the event of a rejected transfer because of insufficient funds, all fees will be the responsibility of the school family. Fees will be added to the next scheduled transfer.

5. In the event of exceptional circumstances, requests for blocking of payment must be submitted by the 10th of the month.

6. Students entering during the school year will have their tuition payments prorated for the remaining months of the school year.

7. Students leaving the school will be responsible for the tuition for the remainder of the month in which they are leaving.
St. Benedict School
Tuition Authorization Form

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<tr>
<td>Third Student Name Last</td>
<td>First</td>
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<tr>
<td>Fourth Student Name Last</td>
<td>First</td>
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<tr>
<td>Payee Name Last</td>
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Payee Address

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<tr>
<th>Payee Email address</th>
<th>Payee Phone home</th>
<th>Payee Phone work</th>
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**Tuition Payment Choices:** Please check one

- [ ] Payment in full by August 7th
- [ ] Electronic Funds Transfer (EFT) monthly beginning August 15th and ending May 15th.
  (10 payments)

If you choose Electronic Funds Transfer (EFT), please fill out the boxes below.

Please debit my contribution from my (check one):

- [ ] Checking Account (attach a voided check)
- [ ] Savings Account (contact your financial institution for Routing #)

Routing Number: ________________________________
Valid Routing # must start with 0, 1, 2, or 3

Account Number: ________________________________

EFT AGREEMENT

I authorize the Church of St. Benedict and Evans Bancorp to process debit entries to my account. I understand that this authority will remain in effect for until I provide reasonable notification to terminate the authorization.

Authorized Signature: ____________________________ Date: ____________________

**PLEASE ATTACH A VOIED CHECK TO THIS PAGE.**

(No check is needed if you are using the same account as last year or same account as Registration Fee.)

Please read the sign the back of the form.
Additional Tuition Information

1. If a family chooses EFT for payment, all bank fees associated with rejected transfers for insufficient funds will be the responsibility of the school family.

2. In the event of an electronic funds transfer rejection on the 15th of the month, there will be a second attempt to transfer the funds on the 30th of the month. If that transfer is rejected, there will be a late fee of $20.00 assessed for that amount to the account.

3. All families are responsible for the sale of 15 Dare to Dream fundraiser tickets. Any unsold tickets will be added to the tuition payment beginning in the month of May.

4. Continuous delinquency on tuition payment may result in removal of the student(s) from the school.

5. Families who enter the school during the school year will have their tuition payments prorated based on the remaining months in the school year.

6. Families who leave the school during the school year will receive a prorated refund for any tuition paid in advance.

7. Registration and Technology fees are non-refundable.

Acknowledgement

We agree as a condition of sending our children to St. Benedict School to pay the tuition as indicated on this form. We understand that the payment is due in full according to the terms and conditions of the tuition program unless alternative financial arrangements are agreed upon with the parish administration. We also understand that costs incurred as a result of non-payment will be collected in addition to the stated tuition amount.

Parent signature: ___________________________ Date ________

Parent signature: ___________________________ Date ________

Faith ♦ Family ♦ Future
STUDENT HEALTH AND EMERGENCY DISMISSAL DATA  

The information on this form will be used in the event your child/children need to be dismissed early from school. It is very important that you answer the questions carefully. **If any of this information changes, you must be sure to have this form updated immediately.** Please remember there are many parents to contact. Select people and phone numbers that you are fairly certain will be reachable. **We will start with the parents.**

<table>
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<th>Student's Last Name</th>
<th>First</th>
<th>Grade</th>
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ADDRESS________________________________________ CITY________ ZIP________

E-Mail Address: ________________________________

Student resides with: Mother ___ Father ___ Both ___ Other ___

HOME PHONE: ________________________________

EMERGENCY NUMBERS:
Mother’s Full Name______________________ Cell/Pager______________________
Mother’s Place of Employment____________________ Work Number____________________
Father’s Full Name______________________ Cell Phone______________________
Father’s Place of Employment____________________ Work Number____________________

Does your child usually take a bus home?________ If yes, what school district do you live in?________
Child’s bus number to school____________________ bus number school to home________

Please list the name and phone number of whom you want contacted to pick up your child in the event your child is dismissed early from school and we are unable to reach you.

1. Name________________________ home phone_________ work phone_________ cell/pager_________
   Relationship: ______________________________

2. Name________________________ home phone_________ work phone_________ cell/pager_________
   Relationship: ______________________________

3. Name________________________ home phone_________ work phone_________ cell/pager_________
   Relationship: ______________________________

**Identification must be shown by anyone picking up a child.**
Please sign below that you agree with the procedure outlined above.

I/We give permission for my child to be dismissed in the manner indicated above.

________________________________________  __________________________________________  __________
Father/Guardian  Mother/Guardian  Date

(over)
Physician’s Name/Group: ___________________________ Phone No. ______________

Dentist’s Name/Group: ___________________________ Phone No. ______________

Hospital: ______________________________________ Phone No. ______________

**Physical Health Assessments & Immunization Records must be faxed to 834-4932, by 1st day of School.**

**Part I: TO GRANT PERMISSION:**
In the event reasonable attempts to contact me have been unsuccessful, I hereby give my consent for:

1. The administration of any treatment deemed necessary, or in the event the designated preferred practitioner is not available, by another licensed physician or dentist.
2. The transfer of my child to the above hospital, or any hospital reasonably accessible. I also agree that in case of injury to my child requiring medical attention that my accident and hospitalization coverage from (name of insurance company) _______________________________ will be used to pay any expenses connected with the injury.

PERTINENT MEDICAL FACTS: (allergies, physical impairments, etc.) _________________________________


________________________________________  ____________________________
Parent/Guardian  Date

**Part II: REFUSAL TO CONSENT:** (only if you do not agree to Part I)

I do not give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the school authorities to _________________________________


________________________________________  ____________________________
Parent/Guardian  Date

Revised 01/22/2018